

**Meeting of TBA Guidelines Steering Committee
August 5, 2015
9:00 AM EDT**

Meeting Minutes

1. Enhancements to the TBA governance process

SIFMA Staff reviewed modifications and enhancements to the TBA Guidelines Steering Committee Operating Procedures and website related to the conclusions of SIFMA's Board TBA of standards setting activities. These include revisions to various aspects of the Procedures, including membership, voting, and publication of the Uniform Practices Manual on a new website.

2. Revisions to the Uniform Practices Manual (these are mostly grammatical corrections and/or issues this Committee has previously reviewed) for approval

SIFMA staff reviewed proposed minor changes to the guidelines that arose from a review of the entire Manual in preparation for its republication without a subscription requirement. Since a quorum was not reached, a vote on approving the incorporation of these changes will be held at a later time.